

HAZMAT PERMIT TUTORIAL

- 1) Go to www.sanantonio.gov/safd
- 2) Business & Inspections>
- 3) Click on BuildSA icon

SAN ANTONIO FIRE DEPARTMENT

SAFD HOME

ABOUT >

BUSINESS & INSPECTIONS >

FOR AGENCIES

HEALTH & WELLNESS >

NEWS, MEDIA & REPORTS >

ORDERING REPORTS & BILLING

PUBLIC EDUCATION

PUBLIC INFORMATION OFFICE

RECRUITING

RELATED SITES



RECRUITING

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starting salary, benefits

HAZMAT PERMIT TUTORIAL

BUSINESS & INSPECTIONS

SAFD HOME
ABOUT >
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FOR AGENCIES
HEALTH & WELLNESS >
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PUBLIC EDUCATION
PUBLIC INFORMATION OFFICE
RECRUITING
RELATED SITES
OFFICE OF EMERGENCY MANAGEMENT
OPEN RECORDS REQUEST
SAFD WILDFIRE PROGRAM
HELPFUL LINKS
CITIZEN'S FIRE ACADEMY
SAN ANTONIO FIRE MUSEUM
USFA FIREFIGHTER FATALITIES
CONTACT

Emergency: 911 (V/TTY)
Non-Emergency: 210.207.7744

OVERVIEW

- [After-Hours Inspections](#)
- [Business Forms](#)
- [Code and Standards](#)
- [Mobile Food Vending](#)
- [Permits & Inspections Step-by-Step](#)
- [FAQ](#)

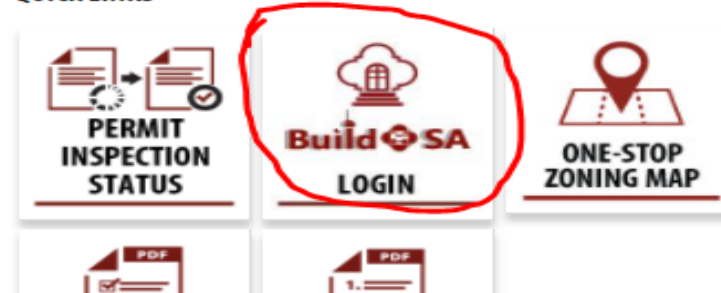
FIRE PREVENTION

Fire prevention is the most effective means for reducing loss of life and property due to fire. The San Antonio Fire Department Fire Prevention Division, headed by the Fire Marshal, works closely with design professionals, contractors, building owners and managers, and event promoters to ensure compliance with all fire codes and standards.

FIRE INSPECTIONS AND PERMITS

Fire inspections and permits are the tools used by fire prevention to ensure that San Antonio is safe for its citizens and visitors. The Fire Prevention Division works closely with the City's [Development Services Department \(DSD\)](#) to keep San Antonio safe.

QUICK LINKS



Connect with the
**SAN ANTONIO FIRE
DEPARTMENT**



SIGN UP FOR

FEATURED

MIH PROGRAM



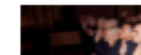
The MIH program provides and improves the health and safety of citizens. >

RECRUITING - A



Upcoming application examination >

RECRUITING - B




HAZMAT PERMIT TUTORIAL

- 4) Create login if you have not already created a BuildSA login.
- 5) After creating your login, enter your username and password and click login

The screenshot displays the 'CITIZEN ACCESS for SAN ANTONIO' website. At the top, a red banner contains the text 'Welcome to the City of San Antonio'. Below this, a navigation bar includes links for 'Announcements', 'Register for an Account', and 'Login'. The 'Register for an Account' link is circled in red. A search bar is located to the right of the navigation bar. Below the navigation bar, there is a section for 'Advanced Search' with a 'Home' button and links for 'Land Development', 'Building', and 'Fire'. The main content area features a login form with fields for 'User Name or E-mail' and 'Password', and a 'Login »' button. Below the login form, there are links for 'Remember me on this computer', 'I've forgotten my password', and 'New Users: Register for an Account'. A message states: 'We recommend using Firefox, Chrome, Edge or Safari to ensure receiving the best user experience. For additional browser settings visit our ACA Settings page. Click here to complete a Garage/Yard Sale permit application. Registering for an online account is not necessary.' Below this, a red heading reads 'Welcome to the City of San Antonio Customer Portal'. A paragraph follows: 'We are pleased to offer our customers access to online services, 24 hours a day, 7 days a week. At the City of San Antonio, we are fulfilling our commitment to deliver online services that are more efficient, convenient, and interactive. To use all the services we provide, you must register and create a user account. You can also view information, get questions answered, and have limited services as an anonymous user. We trust this higher level of online services makes doing business with the City of San Antonio easier, faster and more accessible.' A section titled 'What would you like to do today?' suggests selecting one of the services listed below. At the bottom, there are two blue buttons: 'General Information' and 'Lookup Property Information'.

HAZMAT PERMIT TUTORIAL

6) Click on Fire



Welcome to the City of San Antonio

[Announcements](#) [Logged in as:mike q](#) [Collections \(0\)](#) [Account Management](#) [Logout](#)

[Create an Escrow Account](#) | [Amend Escrow Account\(s\)](#)

[Home](#) [Land Development](#) [Building](#) [Fire](#)

[Dashboard](#) [My Records](#) [My Account](#) [Advanced Search](#)

Hello, mike q

My Collection (0)

View Collections

You do not have any collections right now.

Work in progress ⓘ


View All Records

Record Name	Record ID	Module	Creation Date	Action
No records found				

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HAZMAT PERMIT TUTORIAL

7) Then click Create an Application and continue

**CITIZEN ACCESS**
for SAN ANTONIO

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Home Land Development Building **Fire**

Search Application: **Create an Application**

Online Application

Welcome to the City of San Antonio Development Services Department's Online Permitting System. Use this system from the convenience of your home or office, 24 hours a day to:

- Submit and update information
- Pay fees
- Schedule inspections
- Track the status of your applications
- Print your final record

To get started you MUST:

- Allow Pop-ups from This Site - More information can be found at www.sanantonio.gov/dsd/BuildSAHelp.aspx
- Accept the General Disclaimer below


General Disclaimer
All City of San Antonio web sites, including but not limited to the Development Services Department Customer Portal, www.sanantonio.gov, www.ci.sat.tx.us, www.sanantonio.gov/GIS, www.alamodome.com, www.sanantoniocvb.com, www.visitsanantonio.com, mysapl.org and sapl.sat.lib.tx.us are provided as a public service. PLEASE NOTE that users of these web sites are responsible for checking the accuracy, completeness,

☐ I have read and accepted the above terms.

Continue Application »

HAZMAT PERMIT TUTORIAL

8) Click on HazMat application



CITIZEN ACCESS
for
SAN ANTONIO

Welcome to the City of San Antonio

Announcements

Logged in as:mike q

Collections (0)

Account Management

Logout

Create an Escrow Account | Amend Escrow Account(s)

Search

Home

Land Development

Building

Fire

Search Applications

Create an Application

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

Search

☐ Fire Annual Permit Application

☐ Fire HazMat Application

☐ Fire License Registration Application

☐ Fire Life Safety System Application

☐ Fire Systems Permit Application

Continue Application »

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9) Enter property information, contact information and then application information

HomeLand DevelopmentBuildingFire

Search

Search ApplicationsCreate an Application

Fire HazMat Application

1 Property Information2 Contact Information3 Application Information4 Document Information5 Review6 7

Step 3: Application Information > Application Detail

* indicates a required field

Detail Information

*Application Name:
UNCL ALUMINUM

General Description:

Detailed Description:

Custom Fields

GENERAL INFORMATION

Scope of Work: *

Type of Request: *

Is this a Retail Service Station? *

Facility Name: *

Months Operated: *

Year Operated: *

Single Largest Type of Hazardous Material:

Other Hazardous Material at this Location:

Please enter the maximum aggregate quantity of the above listed material by volume in gallons/cubic feet OR by weight in pounds.

Maximum Aggregate Quantity of Hazardous Material (gallons/cubic feet OR weight in pounds):

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10) Add any desired documents

The screenshot displays the City of San Antonio Citizen Access portal. The header includes the logo and "Welcome to the City of San Antonio". The navigation bar shows "Home", "Land Development", "Building", and "Fire". The "Fire" tab is active, and the "Fire HazMat Application" process is shown with a progress bar indicating the current step is "4 Document Information".

Step 4: Document Information > Documents

Attachment

To upload a new document click **Add**.
The maximum file size allowed is 80 MB
Word, Excel, PowerPoint, and PDF are the only allowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				


Add

Save and resume later **Continue Application >**

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HAZMAT PERMIT TUTORIAL

- 11) Review, make payment and submit your application

**CITIZEN ACCESS**
for **SAN ANTONIO**

Welcome to the City of San Antonio

How would you like to make the payment?

☐ Credit Card ☐ Bank Payment

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